

## **Exam course FAQ**

**First of all let's clear up some basic expressions:**

**Course-unit:** a subject matter that has to be (in case of compulsory course-units) or can be (in case of elective and optional course-units) acquired.

**Course:** a group of lectures, seminars and practices offered in a semester whereby the course material can be acquired and an exam is related to it. When we would like to complete a course-unit in the curriculum we can do it by completing the course.

There are two kinds of courses: subject-course or examination course. Subject-course goes with contact hours, but on examination courses you don't have to – moreover you cannot – visit the classes. Both are to be taken up during the registration period and the exams of both courses belong to the exam period in the given semester. However in certain cases pre-scheduled exam can be announced for the exam courses, so the A exam chance can be used at the beginning of the term.

**What is the exam course exactly?**

**Examination course** means a form of a course with no contact hours but with examination opportunities. Exam courses may only be announced in obligatory courses. An exam course may only be enrolled for (in the ETR) by the student who has previously enrolled for the course on/under his/her current student status now announced as an exam course, has fulfilled the mid-term requirements (received the electronic signature) of the course, nevertheless has not accomplished the course (did not attend the exam or obtained a fail grade).

The examination course can not just be announced in the spring term, actually it works in the same way just like the subject-course, but you do not visit the classes. The pre-scheduled exam (in August - September) at the beginning of the semester is a kind of extra service of the registered exam course in the fall semester.

**If I fail twice (three times) in June, can I use my C-chance in September for the exam course?**

No. If you fail now, your grade from this course will be failed (1) for the spring semester and this will count in the average of the spring term. Spring term closes at the beginning of July in all aspects. But you can take up the course again as an examination course in September (if it is announced) and if you can register for the pre-schedule exam then you can use the A chance for the new course registration. So examination course: new term, new course-registration.

**Can I take bettering exam as an exam course?**

For grades received in previous semester (e.g. a grade given in June for September): no.

Bettering exam can be completed in the term of the exam period when you are registered for the course. In case the term is closed and you have a grade (2-5), you are not allowed to take up the course again (successfully completed courses cannot be repeated), so you cannot take up the course again as an exam course.

Your grade can be improved (or worsened) during three exam chances of the exam course just like as the subject course (but only in the exam period of the same term).

### **What is the difference between subject-course and exam course?**

The subject course works as usual. You register for the course in ETR, visit the classes, get the signature for the term and if it is needed, take the exam in the exam period (with 3 exam chances). The emphasis is on visiting the classes.

The examination course works the same way except three differences:

1. the Student cannot visit the classes
2. a pre-scheduled exam can belong to the fall semester: you can try to pass your A exam chance at the beginning of the registration period
3. in the case of the subject-courses there are maximum headcounts determined in advance, but the exam courses does not have limits.

### **Shall I take up subject course or exam course?**

This is what you have to decide, we cannot give you any advice. What you should definitely take into consideration: Can you prepare for the exams sufficiently without visiting the classes? Is it worth paying the same amount of the tuition fee so as if you visit the classes?

From the viewpoint of paying the tuition fee, subject course and exam course count the same.

### **How do I know during the course registration that whether it is a subject course or an exam course?**

Subject courses have a T, and in case of exam course there is a V at the end of the course code. Please be careful, because in the case of applying for exam course you cannot visit the classes!!!

### **What is the difference between exam course and pre-scheduled exam?**

The pre-scheduled exam is a kind of an extra service of the exam course in the fall semester. It means that you can sit for a pre-scheduled exam if you have registered for the exam course. Although if you are registered for an exam course it is not compulsory to take a pre-scheduled exam. Not every exam course has pre-scheduled exam, and probably the number of the offered spots for exams will be less than those who can take up the exam course. Exam course can be taken in the fall and the spring semester as well, but – due to the shortness of time – we can announce pre-scheduled exams only for the fall semester.

### **Which courses are announced as an exam course?**

Exam courses may only be announced in obligatory courses and only from those courses, where the course director considers that the complexion of the course and the educational infrastructure allow it. Although exam courses can be announced not only in the semester when it specified in the model curriculum (in the same semester as the subject course), but in any or both semesters.

**When does it turn out which courses has exam course and which courses might have exam dates in September?**

You can find the list of the announced exam courses for the following semester on the Registrar's Office website under Announcements at the end of June. The exact number of the seats will be specified in ETR during the registration period (the number of the-seats for the pre-scheduled exam).

**Is it necessary to fail in a course before taking up the exam course?**

The basic condition to take up an exam course is that you had taken up the course in a previous semester, visited the classes, and your term had been accepted (received the electronic signature for the term). However it does not matter why you could not complete the course – did not register for the exam, did not attend to the exam, or failed.

**How is it decided who can have a place for the pre-scheduled exam?**

If the course director doesn't establish any other criteria at the announcement of the exam course, only the order of the registration counts. Since you can register for the pre-scheduled exam only in ETR, the first who clicks gets the place.

**How can I sign up for an exam course?**

You can register in ETR (before that don't forget to set your student status to active, because you can register for a course and for an exam only if you have an active semester!), no other request is necessary for that. You can sign up for the exam courses one week earlier, during the first week of the registration period of the fall semester (from 8.00 a.m.) in ETR, just like in the case for the subject-courses.

**How long can I deregister from an exam course?**

Since exam courses are announced in obligatory courses you can sign up for it and cancel it during the registration period. After registering for the exam course you will be able to sign up or cancel pre-scheduled exams, but only on the first week of the registration period. The first day to register for an exam course and its pre-scheduled exam is Monday, 2 weeks before the beginning of the instruction period. Independently of the exam date, the deadline of registrations for prescheduled exams as well as their cancellation is 12 o'clock on Friday, 2 weeks before the semester starts. As long as you have a valid pre-scheduled exam registration for an exam course, you are not able to drop the exam course!

**How long can I set my student status to passive if I had registered for an exam course but failed the pre-scheduled exam or did not attend to the exam?**

If you have taken up a subject course/exam course or registered for a pre-scheduled exam date in the given semester, you cannot set your student status to passive. So after the deadline of cancelling the exam you cannot set your student status to passive in ETR.

**How many exam courses can a student take up?**

As many as you wish. Limits are the followings: pre-scheduled exams has limits of participants, but it depends on the student's decision.

### **How many exam chances can I have in case of an exam course?**

Three. Every kind of course registration (subject course or exam course) there are 3 exam chances – if you find a place for an exam. You can ask for the Dean’s chance as the 4th exam chance, which can be used only once during your studies. You can use your A chance for the pre-scheduled exam, but in case of unsuccessful exam B, C exam chances (D-chance) can be completed during the exam period in the given semester.

### **Why is the pre-scheduled exam good for me?**

Pre-scheduled exams are held in the first 3 days of the second week of the course registration period of the fall semester. So if you pass, in the next 2-3 days you can take up those courses which are based on that course. It means you will not be delayed.

### **How can I register for a pre-scheduled exam?**

Through ETR as usual, during the first week of the registration period between. The condition for it: you have to take up the exam course before you register for the pre-scheduled exam.

### **What can I do if I did not get a place for pre-scheduled exam?**

You can do two things: since you don’t have a valid exam registration you can cancel the exam course until the end of the registration period. Or if it is suitable for you, keep the course registration and you can have 3 exam chances during the exam period.

### **Can I drop the exam course in case I fail on the pre-scheduled exam?**

If you have a valid exam registration for a pre-scheduled exam after the deadline of cancellation (and it doesn’t matter you showed up or not), you cannot drop the exam course (and you lose your A chance as well).

### **How much does the exam cost in September?**

The pre-scheduled exam chance in September counts as A chance, that you don’t have to pay for in a normal case.

To specify it: according to the Code of Charges and Benefits if the student takes an exam in the same curricular unit three or more times – at umpteenth exam registration it has the chance that the third or more attempts of exams from the same course unit (and not from the course registration) he/she is obliged to pay the fee for C-chance.

The real question is: what does the exam course registration cost? You have to take into consideration that for fee-paying students at the credit-based tuition fee calculation exam courses costs the same as subject courses.

### **Can I deregister from a pre-scheduled exam?**

You can cancel it until the given deadline. The deadline of registration for pre-scheduled exams as well as their cancellation is 12 o’clock on Friday, 2 weeks before the semester starts.

**Do I have to use my A chance in advance? Is it compulsory to use my A chance in advance?**

No. In case of an exam course taken in the fall semester it is up to you if you use your A chance (if there is a place) as a pre-scheduled exam or use it in the regular exam period.

**Can I be dismissed if I take up the course for the third time and I fail at the C and D exam chances?**

If you are enrolled before 2012/2013 or after 2015/2016 you can be dismissed. In case of completing a course it makes no difference if it was a subject course or an exam course. So it doesn't matter if from the 3 chances you have taken the second and third as a subject course or as an exam course (the first one should be subject course by any means), if you cannot complete it for the third time it entails dismissal.

Students enrolled in 2012/2013, 2013/2014 and 2014/2015 cannot be dismissed for such reasons.

**If I only registered for one exam course shall I pay tuition fee?**

Yes. If you have a course registration in a semester (and registering for an exam course counts even if you do not attend the classes) and you would like to take an exam, you can do it only in an active semester. Exam course costs the same as subject course.

**What is the point of the exam course?**

There will be students – with limited headcounts – who failed from a course during the exam period in the spring semester and can pass the exam in the fall semester by taking it up again as an exam course during the registration period so they can have 1-2 days to take up those courses which are based on that course, so they will not lose a year.

The other interesting situation is, when a student fails from one course in the spring term. If the student cannot complete the course in September, but passes in January, though he/she cannot take up the courses which are based on it (so he/she will be delayed anyway), but he/she doesn't have to pay the whole amount of the tuition fee for a one-course active semester.

It is important to know that there is a possibility to announce the exam course not only in the semester when the given course is instructed as subject course. It gives the opportunity to take advantage of your time, and pass the exam in the term when the course is not instructed.

Our goal with the introduction of the exam course was, in one hand, to insure right opportunity for exam.

Unfortunately as the headcounts were limited at that time, considering the capacity of the university we have to limit the headcounts in this matter as well. On the other hand we had to take into account that the duration of the students' studies can affect the students' and their families life financially and on other respects as well, so that's why we would like to help the students to finish their studies in the shortest time as possible. (However the university remains about fulfilling it on the expected level. You are going to be doctors who decide about life, so it is more important to have the right level of knowledge as to obtain a degree as quickly as possible.)