Tuition fee

New Sections (6), (7), (8), (9), and (10) of Article 47. the Code of Charges and Benefits:

(6)[149] The Central Registrar's Office prepares the tuition fee / self-financing fee impositions regarding the autumn semester in July of the subjected year and regarding the spring semester in the first half of January in ETR. The imposition of students admitted to the University by any admission procedure shall be made in ETR following the student's data launch into the Study Record System (ETR). Distinctly from this when the Faculty makes the imposition for tuition fee / self-financing fee in foreign currency then the Central Registrar's Office changes the currency into HUF on the average currency price valid on 05 August for the autumn semester and on 05 January for the spring semester the latest. Students will be informed about the sum of imposition and the payment possibilities electronically on their email address registered in ETR and via web message at the end of July for the autumn semester and in the first half of January regarding the spring semester. In the letter of financial information the offered fee paying manner shall be the VPOS payment or bank transfer. Paying by cash transfer order can only be made available in exceptional cases on the student's written request submitted to the Central Registrar's Office.

(7) Imposition shall be made before the start of the semester for all the students who are in fee-paying, self-financed, or party Hungarian State Scholarship supported training and who have had valid active student status in at least one of the preceding three semesters and whose status has not been terminated. Imposition shall also be made for students who have not had any active but two passive semesters after enrolment. Impositions for students who do not register for an active semester shall be deleted before the report for the Hungarian State Treasury is prepared, so latest till the last day of the first month of the instruction period.

(8) For students with active student status but not having an imposition a supplementary imposition shall be made. Supplementary impositions shall be made by the Central Registrar's Office after the registration period. The deadline for payment in such cases shall be the 15th calendar day following the setting of the imposition. The Faculties shall inform the Central Registrar's Office about students who activated after the registration period and about students who were re-assigned to fee-paying or self-financing training forms immediately, so that impositions can be made for them as well.

(9) The Central Registrar's Office sends an electronic warning letter to students whose dept fell due till 05 April in the spring semester and till 05 November in the autumn semester. Electronic and automatically generated warning letter sent out to the email address registered in the ETR qualifies as first warning. The next warning letter with recorded delivery shall be sent out to the students with

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[149] Sections (6)-(10) built in by the amendment adopted by the Senate on its meeting held on 26th June 2014. Effective from: 1st January 2015.

unsettled dept in June in the spring semester and in January in the autumn semester by the Central Registrar's Office. The third warning letter – the first warning of attorney – will be sent out following this by the Legal Directorate.

(10) Sections (6), (7), (8) and (9) of the present Article are effective from 1st January 2015.

Regulations concerning tuition fee payment reductions

Section (1) of Article 48 of the Code of Charges and Benefits

48 (1) The Dean of the Faculty can grant reduction – up to a maximum of 80% of the tuition fee – for the student based on his/her academic achievement, on his/her social needs, or on other equitable circumstances. The Faculty shall state the form and content of such request within the frame of the Dean's Order with respect to the following: the student can request reduction or instalment payment of the tuition fee / self-financing fee from 01 January 2015 only till the last working day of the registration period. From 01 January 2015 only students can submit requests for tuition fee reduction after the deadline whose imposition was made in or after September in the autumn semester and in or after February in the spring semester for any reason. In this case the deadline for submission of the request is the 8th day after the student was made aware of the imposition but latest the deadline for payment. The resolutions about the requests shall be sent to the student and to the Central Registrar's Office by the faculties latest till 15 March in the spring semester and till 15 October in the autumn semester. This guarantees that the University fulfils its data supplying obligations prescribed by the Law with truthful data. This regulation is effective from 1st January 2015.

Regulations regarding the fee paying obligations of the student

Section (1) of Article 52 of the Code of Charges and Benefits

52 (1) The tuition fee set for the semester must be paid till the deadline validated by the Faculty Council and announced in the schedule published on the website before the start of the semester. From 01 January 2015 the following rules apply to the payment of the tuition fee. The tuition fee shall be paid in two instalments. The first instalment is 50% of the whole tuition fee which must arrive at the University's account not later than the last working day before the beginning of the registration period. The arrival date of the second instalment is 15 October in the autumn and 15 March in the spring semester. Every default in tuition fee instalment payment must result in paying extra delay fee. These rules can not apply when the student declares till the deadline of payment that he/she would pay the tuition fee from student loan per assignment. In the frame of the assignment the student agrees that he/she allows the loan institute to pay a part or the whole of his/her tuition fee directly to the University. The forms concerning the assignment are under the management of the Central Registrar's office.